



# NEW HOMES CHANGE ORDER AMENDMENT Change Order # \_\_\_\_\_

1 **SELLER:** \_\_\_\_\_

2

3 **BUYER:** \_\_\_\_\_

4

5 **PROPERTY ADDRESS:** \_\_\_\_\_

6

7 **DATE OF THIS CHANGE ORDER:** \_\_\_\_\_

8

9 **THE WORK DEFINED HEREIN WILL NOT BE PERFORMED UNLESS THIS AMENDMENT IS SIGNED BY**

10 **BOTH PARTIES AND METHOD OF PAYMENT IS AGREED UPON, AS DESCRIBED BELOW.** The work

11 referenced in this Change Order will be performed under the same criteria as is specified in the Contract,

12 unless otherwise stipulated herein. **ALL PAYMENTS PAID ON CHANGE ORDERS ARE NON-**

13 **REFUNDABLE.**

14

15 BUYER is aware that some additional upgrades/ overages/ change orders added during construction may not

16 be recognized by the appraiser as adding real value and therefore may cause a discrepancy between the

17 PRELIMINARY and FINAL APPRAISAL. **If BUYER'S Lender(s) will not increase the BUYER'S Loan**

18 **Amount to account for the said discrepancy, BUYER understands that a cash payment will be required**

19 **either at the time of this change order or closing to account for the difference between the**

20 **PRELIMINARY and FINAL Appraisal.**

21

22 **This Change Order will: (Check applicable box)**

23  **Not affect Closing Date, or**

24  **Will extend Closing Date to** \_\_\_\_\_

25

26

27 **DESCRIPTION OF WORK TO BE PERFORMED** **COST**

28 \_\_\_\_\_ \$ \_\_\_\_\_

29 \_\_\_\_\_ \$ \_\_\_\_\_

30 \_\_\_\_\_ \$ \_\_\_\_\_

31 \_\_\_\_\_ \$ \_\_\_\_\_

32 \_\_\_\_\_ \$ \_\_\_\_\_

33 \_\_\_\_\_ \$ \_\_\_\_\_

34 \_\_\_\_\_ \$ \_\_\_\_\_

35 \_\_\_\_\_ \$ \_\_\_\_\_

36 \_\_\_\_\_ \$ \_\_\_\_\_

37 \_\_\_\_\_ \$ \_\_\_\_\_

38 \_\_\_\_\_ \$ \_\_\_\_\_

39 \_\_\_\_\_ \$ \_\_\_\_\_

40 \_\_\_\_\_ \$ \_\_\_\_\_

41 \_\_\_\_\_ \$ \_\_\_\_\_

42 \_\_\_\_\_ \$ \_\_\_\_\_

43 \_\_\_\_\_ \$ \_\_\_\_\_

44 \_\_\_\_\_ \$ \_\_\_\_\_

45 \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_  
SELLER | SELLER Initials

\_\_\_\_\_  
Initials BUYER | BUYER

46 \_\_\_\_\_ \$ \_\_\_\_\_  
 47 \_\_\_\_\_  
 48 \_\_\_\_\_ \$ \_\_\_\_\_  
 49 \_\_\_\_\_  
 50 \_\_\_\_\_ \$ \_\_\_\_\_  
 51 \_\_\_\_\_  
 52 \_\_\_\_\_ \$ \_\_\_\_\_  
 53 \_\_\_\_\_  
 54 \_\_\_\_\_ \$ \_\_\_\_\_  
 55 \_\_\_\_\_  
 56 \_\_\_\_\_ \$ \_\_\_\_\_  
 57 \_\_\_\_\_  
 58 \_\_\_\_\_ \$ \_\_\_\_\_

59  
 60 **TOTAL AMOUNT DUE ON THIS CHANGE ORDER** \$ \_\_\_\_\_  
 61

62 **PAYMENT IS TO BE ACCOUNTED FOR AS FOLLOWS: (Check One)**

- 63 A.  Check included with this Change Order payable to: *(Check applicable box)*  
 64  Vendor(s) providing the materials in the amount of \$ \_\_\_\_\_  
 65  SELLER in the amount of \$ \_\_\_\_\_  
 66  
 67 B.  If financed, this Change Order Amendment changes the Contract as follows:  
 68 If payment is accounted for in this Amendment and is being financed, then:  
 69 The original Purchase Price on the Contract was \$ \_\_\_\_\_  
 70 The Purchase Price prior to this Change Order was \$ \_\_\_\_\_  
 71 The adjusted Purchase Price including this Change Order \$ \_\_\_\_\_  
 72 The new down payment will become \$ \_\_\_\_\_  
 73 The new loan amount will become \$ \_\_\_\_\_  
 74 The new balance due at Closing will become \$ \_\_\_\_\_  
 75  
 76

77 **CAREFULLY READ THE TERMS HEREOF BEFORE SIGNING. WHEN SIGNED BY ALL PARTIES, THIS**  
 78 **DOCUMENT BECOMES PART OF A LEGALLY BINDING CONTRACT.**  
 79 **IF NOT UNDERSTOOD, CONSULT AN ATTORNEY BEFORE SIGNING.**  
 80

81  
 82 \_\_\_\_\_  
 83 **SELLER/COMPANY NAME** **BUYER** **DATE**  
 84  
 85 By \_\_\_\_\_  
 86 **OWNER/OFFICER/PARTNER** **TITLE** **DATE** **BUYER** **DATE**

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