



# Kansas City Regional Association of REALTORS®

## Candidate Application for 2022-2024 KCRAR Director

*Deadline for Application: August 31, 2021*

The KCRAR Credentials-Election Committee is seeking candidates who are currently serving or have previously served in a KCRAR Committee, Advisory Group, Task Force or have had prior involvement in the REALTOR organization in some capacity.

Name \_\_\_\_\_

Primary Board Affiliation ☐ KCRAR ☐ Other \_\_\_\_\_

**I am applying to run as a Director Candidate on the KCRAR Board for the following position:**

- ☐ Director, At-Large Broker Owner/Managing Broker ☐ Director, Rivers Region Representative  
☐ Director, Show Me Region Representative

Firm \_\_\_\_\_

Address \_\_\_\_\_

Business Phone \_\_\_\_\_ Mobile \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Position with Firm ☐ Sales Associate ☐ Broker-Owner ☐ Managing Broker ☐ Other \_\_\_\_\_

Number of years in the real estate profession \_\_\_\_\_

**Areas of specialization** Residential Sales, Commercial Sales, Appraisal, Farm and Land, Property Management, Commercial Leasing, Other (Please specify): \_\_\_\_\_

NAR Professional Designations attained \_\_\_\_\_

## Local, State, and National REALTOR® Association experience

Are you currently serving, or have you previously served on a KCRAR or Heartland MLS Committee, Advisory Group or Task Force? ☐ Yes (*If yes, please list*) ☐ No

---

---

---

Are you currently serving, or have you previously served on a State or National REALTOR Association Committee, or as a State Director or an NAR Director? ☐ Yes (*If yes, please list*) ☐ No

---

---

---

Have you previously served on any other REALTOR Association or MLS Committee, Advisory Group or Task Force in another area? ☐ Yes (*If yes, please list and include years if available.*) ☐ No

---

---

---

Do you attend KCRAR events on a regular basis? ☐ Yes ☐ No

Community Involvement

---

---

---

For the following section, please include a separate attachment if needed. Please limit each answer to 200 words. (*If you are included in the slate of candidates in the November Director election, the following will be reprinted in the KCRAR newsletter.*)

Why do you wish to serve as a Director of the Kansas City Regional Association of REALTORS®?

---

---

---

---

---

What do you see as the primary purpose of this Association?

---

---

---

What goals and objectives would you like to see pursued by this Association over the next three years?

---

---

---

Will you be able to devote the time necessary to attend monthly meetings and carry out the duties and responsibilities required of a Director of the Kansas City Regional Association of REALTORS®?

☐ Yes ☐ No ☐ Unsure

By my signature below I certify I am a member in good standing of the Kansas City Regional Association of REALTORS®; acknowledge I have read the Director job description that follows this application and agree to fulfill the specified duties and responsibilities to the best of my ability if nominated and elected.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Attachments** Photo & Additional information you wish to be considered by the Credentials/Elections Committee.  
*(Please do not submit a nomination without a photo, as applications will be considered incomplete without one. The photo should be at least 200 dpi and submitted as a .jpg or .eps file.)*

---

## **Deadline for submission: 5:00 p.m., August 31, 2021**

Applications should be submitted to Perry Crume, Kansas City Regional Association of REALTORS®, 11150 Overbrook Rd, Ste. 100, Leawood, KS 66211 or emailed to [perryrc@kcrar.com](mailto:perryrc@kcrar.com)

### **Roles & Responsibilities for KCRAR Directors**

The Board of Directors is comprised of active KCRAR members and forms one voice, which governs the Associations in accordance with the Bylaws. A Director serves as an essential component of the main decision-making body of the Association. The primary duty of a Director is to meet with the Officers and other Directors to approve, establish, prioritize, and evaluate the programs and services of the Association to be sure that they serve the mission of the Association. While a Director will not be involved in the day-to-day administrative details and operations, he/she should be sufficiently informed to represent the members in ensuring the continuity of the Association by planning for the future, establishing and reviewing major policies and programs and making sure the organization is fiscally sound.

#### **The Board's Responsibilities**

- Determine, monitor, and strengthen programs and services for members-constituents
- Promote the organization's image
- Ensure legal and ethical integrity in the organization
- Assess and measure organizational performance

#### **Director Responsibilities**

- Attend all board meetings
- Arrive on time; stay until the end
- Study and understand the mission statement, bylaws, policies, and goals
- Prepare for meetings by reviewing the agenda and supporting documents
- Treat information and discussions as "confidential"
- Promote the organization to others
- Attend KCRAR events
- Adhere to the KCRAR Social Media Policy for Leadership.
- Identify and recruit future leaders to help govern the organization.
- Stay current on issues and trends impacting the organization and the membership
- Get involved in committee work.
- Carefully review all financial reports
- Approve an annual budget.
- The treasurer, with staff assistance, will present a financial report for the previous period, at each meeting
- Directors should ask questions
- Review the annual audit which is performed by an independent accountant

#### **Board of Directors Meetings**

The KCRAR Board of Directors typically meets the third Thursday of the month from 10:00 am to noon.