



Office Transfer & Reactivation Heartland MLS Subscriber Access Form

Email: membership@kcrar.com or Fax to: 913-498-0712/0713

Complete this section for access to Heartland MLS. If this section is **not** completed, a Heartland MLS Subscriber Access Waiver form signed by your broker must accompany application for REALTOR® membership.

It is the obligation of the MLS Participant (Designated REALTOR®/Responsible Appraiser) to have this form completed in full and submitted for each individual who will become a Subscriber of the Heartland MLS.

Subscriber Name: _____ Effective Date: _____
(Agent or Appraiser) PLEASE PRINT

Nickname: _____

Personal contact number that will appear in HMLS and on Listings & Reports:

Mobile: (____) - ____ - _____

Office: (____) - ____ - _____

Website: _____

Email: _____

Status: Transfer (from) _____

Reactivate - Existing MLS Login ID: _____

Your transfer fee (\$25) or reactivation fees must be paid up front, at time of processing

The following is to be completed by Participant (Broker/Responsible Appraiser) **ONLY**:

- Subscriber Access Type: Corporate Broker (CB)
 Broker/Manager (BK)
 Agent (AG)- Agent Listing Add and Modify in HMLS
 Agent (AN)- No Listing Add or Modify in HMLS
 Office Manager (OM)- Able to Modify ALL Office Listings
 Appraiser (AN)

PARTICIPANT (Broker/Responsible Appraiser): I do hereby request access to Heartland Multiple Listing Service, Inc., for the individual shown above and I accept all responsibility for their actions as it relates to the use of the Heartland MLS system.

PARTICIPANT Signature: _____ Date: _____
(Broker/Responsible Appraiser)

Office Name: _____ Office Code: _____

*****SUBSCRIBER ACKNOWLEDGEMENT AND SIGNATURE ON NEXT PAGE*****



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I wish to apply for subscription in Heartland Multiple Listings Service, Inc.

I understand and acknowledge that;

- Subscription is granted to Realtor® members of any Board/Association of REALTORS® and who are also affiliated with a Participant in the MLS;
- Heartland MLS owns the copyrighted compilation and grants a license to Subscribers to use listings in accordance with the MLS rules and regulation, subject to payment of fees;
- Heartland MLS may license, or otherwise grant rights in or to the MLS Database to any third party for any lawful purpose reasonably deemed appropriate by MLS.
- Heartland MLS provides for the ownership of the listing content by the Participant/broker;
- Subscribers must be licensed and must remain affiliated with a Participant member of the MLS;
- Subscription is not subject to transfer or assignment to another individual at a future time.

I agree that;

- Subscription is subject to the Heartland MLS Bylaws and Rules and Regulations, as may be amended from time to time;
- I will pay all fees incidental to my Subscription;
- I will waive all claims against Heartland MLS, and/or its officers, directors, staff, Participants and Subscribers for any acts in connection with the business of the MLS, or discipline taken for noncompliance with the Heartland MLS Rules and Regulations.

I understand that;

- It is necessary to complete a four (4) hour Heartland MLS Mandatory Basic Computer Class within 60 days of joining or access privileges will be suspended until the class has been completed;
- A Subscriber Access Form must be submitted prior to the use of the Heartland MLS computer system;
- Heartland MLS grants a license to IDX vendors to support subscribers' display of IDX listings on subscribers' websites.

Should I wish to terminate Subscription;

- Participant will notify Heartland MLS, in writing, prior to the last day of service;
- I will relinquish all rights and privileges of Subscription;
- I will pay all fees for services rendered.

Subscriber Signature _____ **Date:** _____
(Agent or Appraiser)

The following is enclosed/attached in the amount of \$ _____

Check # _____ Cash Money Order

I agree to have the following credit or debit account charged for a one-time payment of \$ _____

Debit/Credit Card: _____ Expiration Date: ____/____/____

CID #: _____ Signature: _____

I agree to have the above credit or debit account charged for my \$25 Office Transfer fee or applicable reactivation fees.

****If you wish to enroll in autopay for Heartland MLS quarterly fees, you may do so through the KCRAR.com portal after you receive your login & password.****