**Transaction Broker Amendment Designated Agent**

**Who should use this form?**

This form should be completed by a designated buyer’s agent who has in place exclusive or non-exclusive agency agreements with a seller and a prospective buyer who wishes to write an offer on the seller’s property.

**What is the purpose of this form?**

The purpose of this form is to disclose to prospective buyers and sellers that an agent representing each has a contractual obligation of fiduciary responsibility which will be terminated when the Transaction Broker Amendment is signed by both parties. It also identifies the applicable property and discloses that the designated agent no longer works as an agent or advocate for either party but instead as a Transaction Broker for both.

**When is this form used?**

This form should be signed by the buyer before an offer is signed and the seller before an offer is submitted.